



SPS COMMERCE

INFINITE RETAIL POWER™

Fishbowl Fulfillment

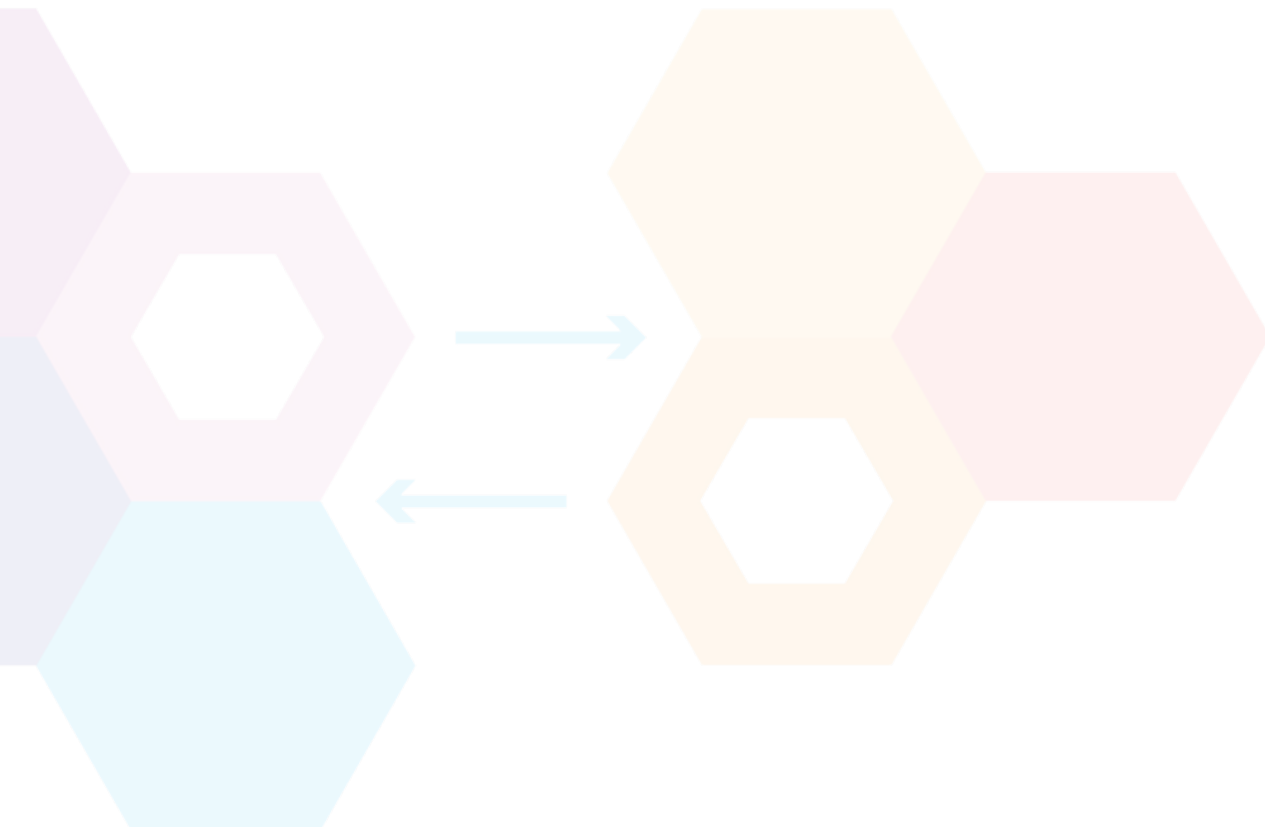
Shipping Label User Guide

FULFILLMENT

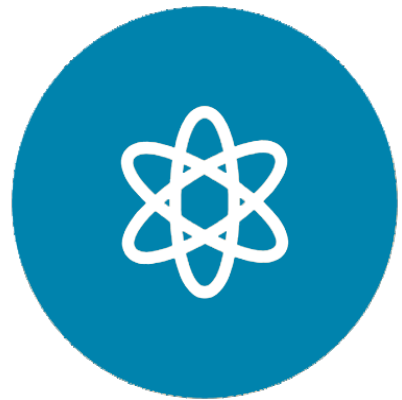
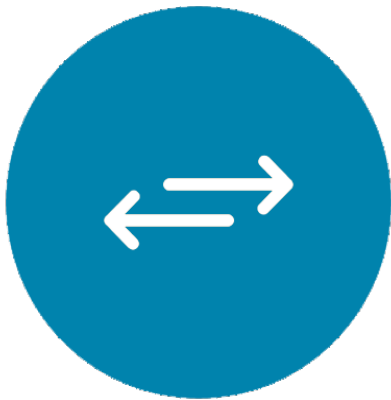


TABLE OF CONTENTS

Choosing Appropriate Label UID	5
Entering Label UID into Adapter	7
Accessing & Printing Shipping Labels	9
Custom Field Sourcing	12



This guide may be used to ensure your Fishbowl Adapter is accessing the accurate Shipping Label requirements for your trading partner.

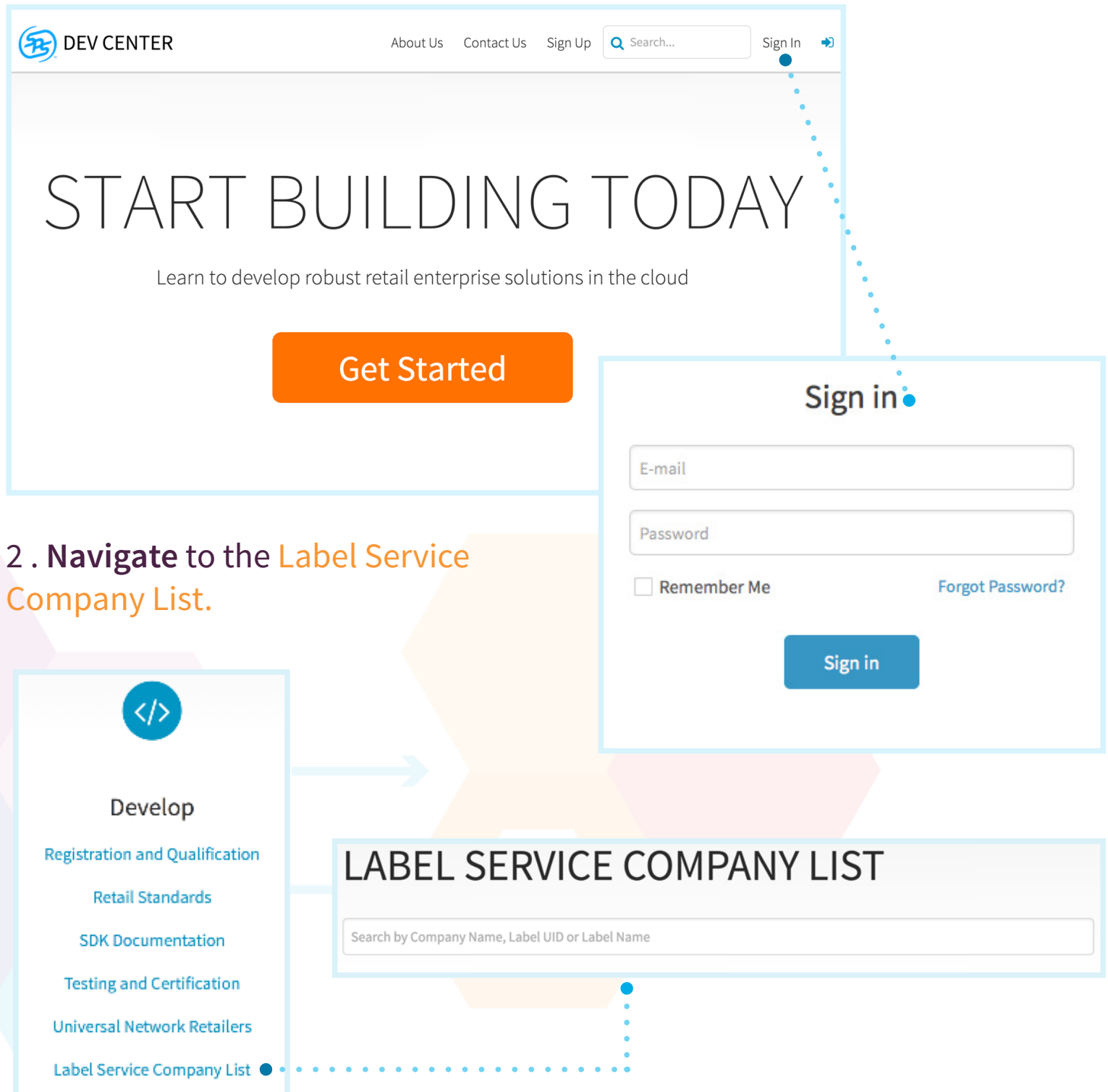


Fishbowl

Choosing Appropriate Label UID

Choose the appropriate Label UID from the SPS Commerce Dev Center

1. **Log in** to the SPS Commerce Dev Center: devcenter.spscommerce.com



3. **Obtain** the Label UID needed for your particular Trading Partner and for the particular Shipment (for example, Pick & Pack, Standard) **if necessary**.

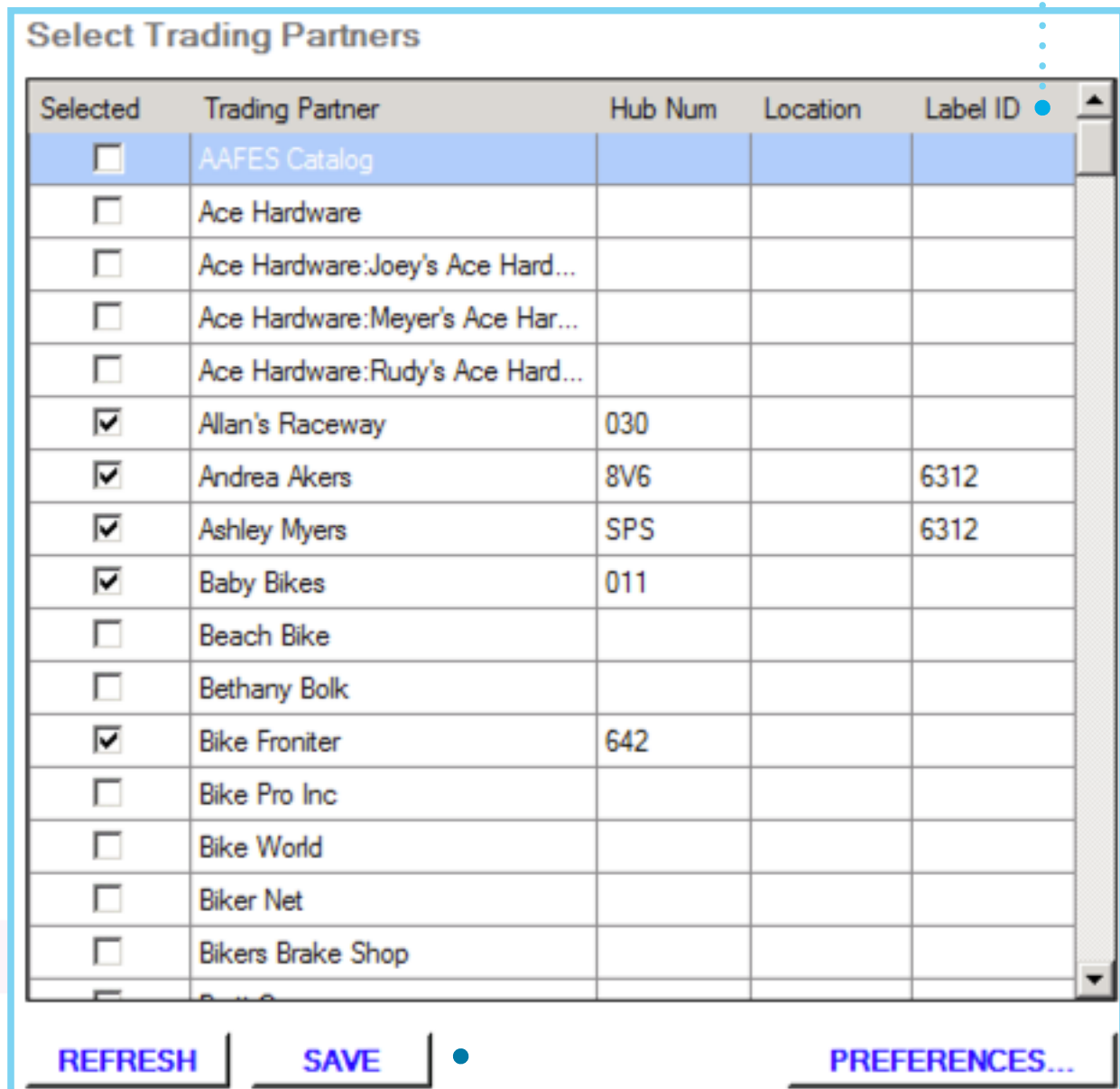
LABEL SERVICE COMPANY LIST

Search by Company Name, Label UID or Label Name

<input type="checkbox"/>	Company Name	Label Name	Label UID
<input type="checkbox"/>	Academy Sports	Shipping Label	1000
<input type="checkbox"/>	Dicks	Shipping Label Pick And Pack	1100
<input type="checkbox"/>	Dicks	Shipping Label Standard	1101
<input type="checkbox"/>	Dicks	Shipping Label Prepack	1102
<input type="checkbox"/>	REI	Shipping Label	1200
<input type="checkbox"/>	Bass Pro	Shipping Label	1201
<input type="checkbox"/>	Cabelas	Shipping Label	1202
<input type="checkbox"/>	Mills Fleet Farm	Shipping Label	1302
<input type="checkbox"/>	Transworld	Shipping Label	1402
<input type="checkbox"/>	Gander Mountain	Shipping Label	1502

-

3. Insert the **Label UID** obtained from the SPS Commerce Dev Center into the Label ID column for the respective trading partner.●.....



Selected	Trading Partner	Hub Num	Location	Label ID
<input type="checkbox"/>	AAFES Catalog			
<input type="checkbox"/>	Ace Hardware			
<input type="checkbox"/>	Ace Hardware:Joey's Ace Hard...			
<input type="checkbox"/>	Ace Hardware:Meyer's Ace Har...			
<input type="checkbox"/>	Ace Hardware:Rudy's Ace Hard...			
<input checked="" type="checkbox"/>	Allan's Raceway	030		
<input checked="" type="checkbox"/>	Andrea Akers	8V6		6312
<input checked="" type="checkbox"/>	Ashley Myers	SPS		6312
<input checked="" type="checkbox"/>	Baby Bikes	011		
<input type="checkbox"/>	Beach Bike			
<input type="checkbox"/>	Bethany Bolk			
<input checked="" type="checkbox"/>	Bike Froniter	642		
<input type="checkbox"/>	Bike Pro Inc			
<input type="checkbox"/>	Bike World			
<input type="checkbox"/>	Biker Net			
<input type="checkbox"/>	Bikers Brake Shop			

REFRESH SAVE PREFERENCES...

4. Click the **Save** button at the bottom of the page to ensure the Label UID(s) are applied.

1. Navigate to the **Send & Receive** tab in the upper right-hand corner.

SPS COMMERCE Adapter for Fishbowl Inventory®
INFINITE RETAIL POWER™

Send & Receive | Process History | Setup

Receive Data
Data Last Received: *Never*
RECEIVE

Send Data
Data Last Sent: *Never*
Trading Partners: *7 Partners Selected*
Documents: *All*
Dates: *This Month to Date*
Start: *11/ 1/2015*
End: *11/16/2015*
SEARCH

Send	Type	Number	Date	Entity	PO Number	Amount	Sent
------	------	--------	------	--------	-----------	--------	------

☐ Select All Transactions Transactions: **0** Transactions Selected: **0** **SEND**

2. **Search** for the Advance Ship Notice you would like to work with by using the Search parameters at the top of the page: **Trading Partners**, **Documents**, **Dates**, **Start** and **End (Date)**.

Trading Partners: *7 Partners Selected*

Documents: *ASNs*

Dates: *This Month to Date*

Start: *11/ 1/2015*

End: *11/16/2015*

SEARCH

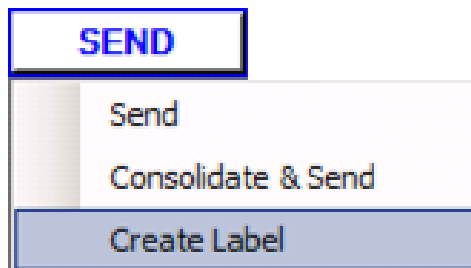
3. Click the **Search** button to the right of the Search parameters.

4. Check the box in the **Send** column to the left of the Advance Ship Notice for which you would like to print the Shipping Labels.

Send	Type	Number	Date	Entity	PO Number	Amount	Sent
<input checked="" type="checkbox"/>	ASN	S50284	10/30/2015	Ashley Myers	Demo Test 123	\$0.00	10/30/2015 1:3...
<input type="checkbox"/>	ASN	S50288	11/4/2015	Ashley Myers	TestK9	\$0.00	

5. Navigate to the bottom right-hand corner of the screen and click **Send**.

6. Choose **Create Label**.


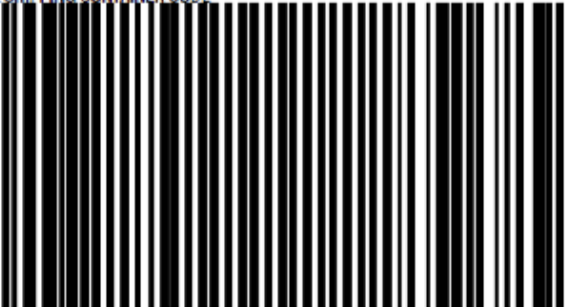


7. A PDF of the Shipping Labels will generate and a pop-up box will advise of the synchronization progress:

1. INITIALIZING
2. RETRIEVING SHIPMENT INFORMATION
3. PROCESS SUCCESSFUL

Your Advance Ship Notice will be highlighted in Yellow after Shipping Labels have been generated.

Send	Type	Number	Date	Entity	PO Number	Amount	Sent
<input type="checkbox"/>	SO	50282	11/11/2015	Allan's Raceway	009610827...	\$7,329.60	
<input type="checkbox"/>	SO	50287	11/4/2015	Ashley Myers	TestK9	\$1.90	
<input type="checkbox"/>	SO	50288	11/4/2015	Ashley Myers	TestK9	\$40.25	
<input type="checkbox"/>	SO	50289	11/4/2015	Ashley Myers	TestK9	\$40.25	
<input type="checkbox"/>	SO	50291	11/6/2015	HOME DEPOT	016293514...	\$194.94	
<input type="checkbox"/>	SO	50292	11/11/2015	Allan's Raceway	009610827...	\$81.44	
<input type="checkbox"/>	ASN	S50288	11/4/2015	Ashley Myers	TestK9	\$0.00	
<input type="checkbox"/>	ASN	S50289	11/4/2015	Ashley Myers	TestK9	\$0.00	

Ship From: Juan's Widgets 333 South Seventh Street Minneapolis, MN, 55402	Ship To: Home Depot 1980 TOWNSHIP ROAD 14 VAN BUREN, OH, 45889
Ship To Post  (420) 45889	Carrier: UPS B/L: 00000000000000772
PO: TestK9 SKU: 840441 MFG Model #: BB2001	
CASE COUNT: 1 of 1	
SERIAL SHIPPING CONTAINER CODE  (00) 1 0000000 000000074 8	

! **SUCCESS TIP:** Save your PDF Shipping Labels!

What if my Shipping Label becomes damaged, torn, or lost?



- Label re-generation from the Adapter would produce a Shipping Label that would no longer correspond to the Advance Ship Notice sent to your Trading Partner.
- You **must** reprint the **exact** Shipping Label (from PDF) to ensure Advance Ship Notice correspondance.

SPS Commerce has added custom field sourcing for fields in order to ensure your Fishbowl solution Shipping Labels contain all fields required by your trading partner(s). If any of the below fields are required by your trading partner(s) and are not natively available in Fishbowl, please follow the steps included at the end of this section.

SALES ORDER

ReleaseNumber
Department
Vendor
CustomerAccountNumber
CustomerOrderNumber
Cancel Date
Requested Delivery
Requested Ship
Promotion Start
Earliest Ship
Latest Ship
Latest Delivery
Earliest Delivery
Requested Pick Up Date
Mark for location #
Mark for Address Name
Mark For Reference Name

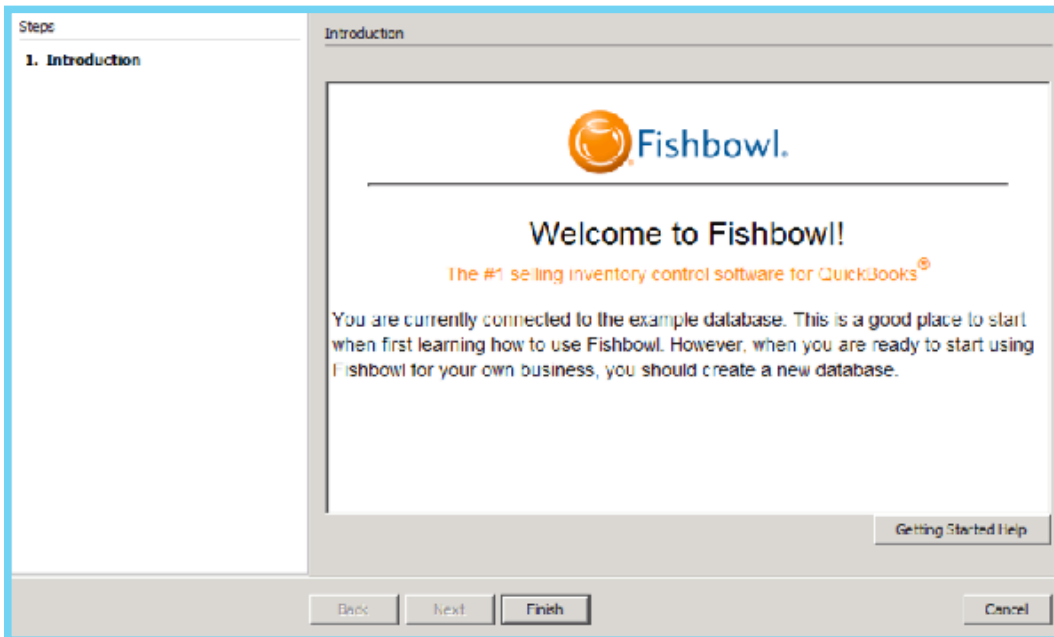
SHIPMENT

CarrierProNumber

PRODUCT

ProductSizeCode
ProductSizeDescription
ProductColorCode
ProductColorDescription
ProductStyleDescription

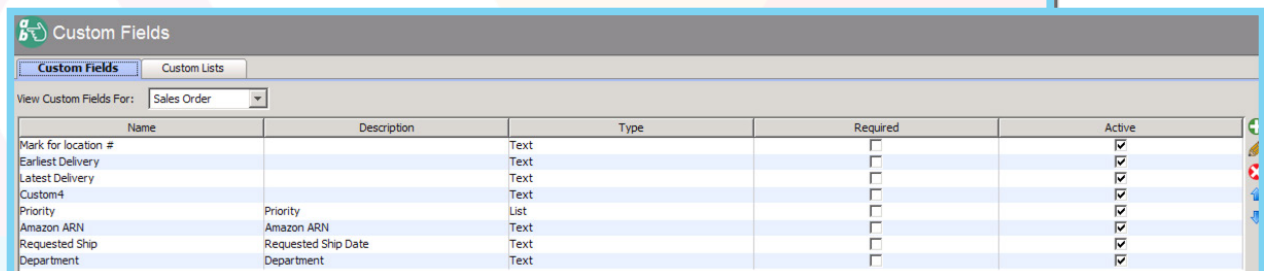
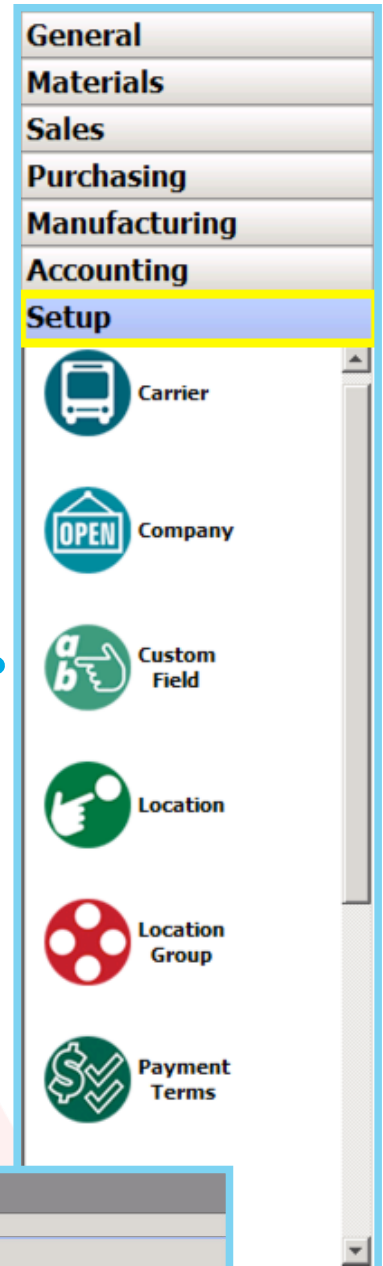
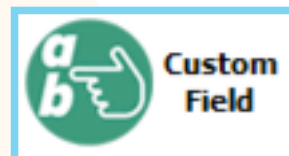
1. Navigate to your Fishbowl home



2. Choose **Setup** from the modules on the left-hand side.

3. Select **Custom Field** from the left-hand side or the top of the page.

4. Choose **Custom Fields**.

A screenshot of the 'Custom Fields' window. It has a title bar with the Fishbowl logo and 'Custom Fields'. Below the title bar are two tabs: 'Custom Fields' (selected) and 'Custom Lists'. A dropdown menu shows 'View Custom Fields For: Sales Order'. The main area is a table with columns: Name, Description, Type, Required, and Active.

Name	Description	Type	Required	Active
Mark for location #		Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Earliest Delivery		Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Latest Delivery		Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Custom4		Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Priority	Priority	List	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Amazon ARN	Amazon ARN	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Requested Ship	Requested Ship Date	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Department	Department	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>

5. Search for either **Sales Order**, **Shipment (ASN)** or **Product**, depending on which custom field needs to be entered from the above list.

